

199, Sector 7, Urban Estate, Gurgaon 122001 Telephone: +(91)124-4005260,98-110-22619 e-mail: arvindkohli@gmail.com

August 17, 2020

To,

The Chairman SRF Limited CIN: L18101DL1970PLC005197 The Galleria, DLF Mayur Vihar, Unit No. 236 & 237, 2nd Floor, Mayur Place, Mayur Vihar Phase I Extn, Delhi – 110091

Dear Sir,

We thank you for appointing us as the Scrutinizer for remote e-voting process and voting by your Members during the 49<sup>th</sup>Annual General Meeting of your Company held on Monday,17<sup>th</sup> August,2020 through Video Conferencing ("VC")/ Other Audio-Visual Means("OAVM").

We are pleased to submit the Scrutinizer's Report, which is comprehensive and self-explanatory in all respects

For ARVIND KOHLI & ASSOCIATES Company Secretaries

ARVIND KOHLI FCS 4434, CP 2818 SCRUTINIZER Date : August 17, 2020 Place : Gurugram UDIN No.- F004434B000584420





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# SCRUTINIZER'SREPORT

Name of the Company	SRF Limited
Meeting	49 <sup>th</sup> AnnualGeneral Meeting
Day, Date & Time	Monday, August 17, 2020 at 11:00 a .m.
Deemed Venue	Registered Office situated at: The Galleria, DLF Mayur Vihar, Unit No. 236 & 237, 2nd Floor, Mayur Place, Mayur Vihar Phase I Extn, Delhi – 110091
Mode	Video Conferencing ("VC")/ Other Audio-Visual Means( <sup>"</sup> OAVM")

### 1. Appointment as Scrutinizer

We were appointed as the Scrutinizer for Scrutinizing the remote e-voting as well as the e-voting at the Annual General Meeting (AGM) under the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended from time to time) and General Circular Nos. 14/2020, 17/2020, 20/2020 & 22/2020 issued by the Ministry of Corporate Affairs on April 08, 2020, April 13, 2020, May 05, 2020 and June 15, 2020 respectively and SEBI Circular dated May 12, 2020 (MCA & SEBI Circulars) on the resolution(s) mentioned in Notice dated July 08, 2020 for 49<sup>th</sup> AGM of the Company held on Monday, August17, 2020 at 11:00 A.M. through Video Conferencing (VC) / Other Audio Visual Means(OAVM) facility.

Our responsibility as a Scrutinizer was to ensure that the voting process was conducted in a fair and transparent manner and submit a Scrutinizer's report on the voting on the resolutions based on the reports generated from the electronic voting system.

## 2. Dispatch of Notice convening the AGM

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2.1 Pursuant to General Circulars as mentioned above issued by the Ministry of Corporate Affairs and as per the provisions of Rule 20 of the Companies (Management & Administration) Rules, 2014, advertisement was published in Financial Express (English Newspaper) and Jansatta (vernacular newspaper), having electronic editions on July 22, 2020 and July 25, 2020 specifying the date and time of the AGM, availability of the notice on Company's website and website of the Stock Exchanges, manner of registration of e-mail ids by the members (both physical and demat) who are yet to register their e-mail ids with the Company, manner of voting through remote (COP No. 2818)



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- **2.2** The Company hosted the notice of AGM on its website, website of the KFin Technologies Private Limited, the Registrar and Share Transfer Agents ("RTA") of the Company and the agency providing the platform for remote e-voting and e-voting during the AGM and also intimated the same to BSE Limited and National Stock Exchange of India Limited on July 22, 2020.
- **2.3** The Company informed that on the basis of the Register of Members and the list of Beneficial Owners made available by KFin Technologies Private Limited ("RTA"), and the depositories viz., National Securities Depository Limited 'NSDL") and Central Depository Services (India) Limited ("CDSL") respectively, the Company completed dispatch of Notice of AGM in electronic mode through their RTA.

#### 3. Cut-off Date

Voting rights were reckoned as on Monday, August 10, 2020, being the cut-off date for the purpose of deciding the entitlements of members for remote e-voting and e-voting during the AGM.

#### 4. Process of Remote e-voting and E-voting during AGM

The remote e-voting period commenced on Friday, August 14, 2020 at 09:00 A.M. and ended on Sunday, August 16, 2020 at 05:00 P.M. via e-voting platform on the designated portal / webpage provided by KFin Technologies Private Limited (KFINTECH). The Company had also provided e-voting facility to the Members who attended through VC/OAVM during the AGM to enable those Members to cast their votes, who had not cast their vote earlier through remote e-voting.

#### 5. Attendance during AGM

The attendance of 78 members was registered who attended the AGM through VC/OAVM without physical presence of members at common venue as per MCA Circulars.

#### 6. Counting Process

After completion of e-voting during the AGM, the data of e-voting was diligently scrutinized. Thereafter, data of e-voting were reconciled with the records maintained by the Registrar and Share Transfer Agent of the Company and the Authorizations lodged with the Company. Detailed registers were maintained containing the summary of results of remote e-voting and e-voting during AGM.

#### 7. Results

- 7.1 We observed that:
  - a) 26 members had cast their votes through e-voting during the AGM;



b) 297 members had cast their votes through remote e-voting.



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- 7.2 Consolidated results with respect to each item on the agenda as set out in the Notice of the AGM dated July 8, 2020 is enclosed.
- 7.3 Based on the aforesaid results, we report that 6 Resolutions as set out in Item Nos.1 to 6 of the Notice of the AGM dated July 8, 2020 have been passed with the requisite majority.

For ARVIND KOHLI & ASSOCIATES Company Secretaries

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ARVIND KOHLI FCS 4434, CP 2818 SCRUTINIZER

Date : August 17, 2020 Place : Gurugram

UDIN No.- F004434B000584420



Arvind Kohli & Associates

M. No. FC3-COP No. 2 **Company Secretaries** 



# Item No.1: To receive, consider and adopt the standalone and consolidated audited financial statements of the Company for the financial year ended March 31, 2020 along with the Reports of the Auditors' and Board of Directors' thereon

Particulars	Remote e-voting		Voting at the AGM		Total		
	Number	Votes	Number	Votes	Number	Votes	Percentage
Assent	280	41555474	26	18845	306	41574319	100
Dissent	1	2	NIL	NIL	1	2	NIL
Total	281	41555476	26	18845	307	41574321	100

Based on the aforesaid result, we report that the Ordinary Resolution as set out in Item No.1 of the Notice of the AGM dated July 8, 2020 has been passed with requisite majority.

# Item No. 2: To appoint a Director in place of Mr. Pramod Gopaldas Gujarathi (DIN 00418958), who retires by rotation and being eligible, offers himself for re-election

Particulars	Remot	e e-voting	Voting at	Voting at the AGM		Total	
	Number	Votes	Number	Votes	Number	Votes	Percentage
Assent	281	40895175	26	18845	307	40914020	99.972
Dissent	3	11468	NIL	NIL	3	11468	0.028
Total	284	40906643	26	18845	310	40925488	100

Based on the aforesaid result, we report that the Ordinary Resolution as set out in Item No. 2 of the Notice of the AGM dated July 8, 2020 has been passed with requisite majority.

Item No. 3: Re-appointment of Mr. Pramod Gopaldas Gujarathi (DIN 00418958) as a Whole-Time Director, designated as "Director (Safety &Environment) and Occupier"

Particulars	Remote e-voting		ulars Remote e-voting Voting at the AGM		Total		Dereentere	
	Number	Votes	Number Votes		Number	Votes	Percentage	
Assent	165	35547984	26	18845	191	35566829	93.4432	
Dissent	107	2495703	NIL	NIL	107	2495703	6.5568	
Total	272	38043687	26	18845	298	38062532	100	

Based on the aforesaid result, we report that the Special Resolution as set out in Item No.3 of the Notice of the AGM dated July 8, 2020 has been passed with requisite majority.

Item No 4:Re-appointment of Mr. Ashish Bharat Ram (DIN: 00671567) as Managing Director

Particulars	Remote e-voting		note e-voting Voting at the AGM		Total		Percentage
	Number	Votes	Number	Votes	Number	Votes	
Assent	174	35755258	26	18845	200	35774103	94.0557
Dissent	96	2260929	NIL	NIL	96	2260929	5.9443
Total	270	38016187	26	18845	296	38035032	100

the Notice of the AGM dated July 8, 2020 has been passed with requisite majority.



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Particulars	Remote e-voting		lars Remote e-voting Voting at the AGM		Total		Percentage
	Number	Votes	Number	Votes	Number	Votes	renege
Assent	289	42260345	26	18845	315	42279190	100
Dissent	2	5	NIL	NIL	2	5	NIL
Total	291	42260350	26	18845	317	42279195	100

Based on the aforesaid result, we report that the Ordinary Resolution as set out in Item No.5 of the Notice of the AGM dated July 8, 2020 has been passed with requisite majority.

Item No.6: Offer or invitation to subscribe to Redeemable Non-Convertible Debentures of the Company on private placement

Particulars	articulars Remote e-voting		ote e-voting Voting at the AGM		Total		Percentage
	Number	Votes	Number	Votes	Number	Votes	rencentage
Assent	287	42260324	25	18645	312	42278969	99.9995
Dissent	4	26	1	200	5	226	0.0005
Total	291	42260350	26	18845	317	42279195	100

Based on the aforesaid result, we report that the Special Resolution as set out in Item No.6 of the Notice of the AGM dated July 8, 2020 has been passed with requisite majority.

#### For ARVIND KOHLI & ASSOCIATES Company Secretaries

ARVIND KOHLI FCS 4434, CP 2818 SCRUTINIZER Date : August 17, 2020 Place : Gurugram **UDIN No. -** F004434B000584420



For SRF Limited

Rajat Lakhanpal Vice President (Corporate Compliances) & Company Secretary Membership No. – ACS- 12725 (Address-32-C MIG Flats, Pocket-C, Phase-III, Ashok Vihar, New Delhi- 110052)